



2022 Special Events Health and Safety Form  
Austin Center for Events  
6310 Wilhelmina Delco Dr  
Austin, TX 78752

# Austin-Travis County COVID-19 Health and Safety Plan

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In response to the COVID-19 pandemic, the City of Austin will work with event organizers to encourage their patrons to follow Health Authority guidelines and the recommendations outlined on the [Austin Center for Events Special Events Updates: COVID-19](#) page where possible.

Organizers must review the following recommendations, initial next to each checkbox to indicate understanding, and complete the signature portion.

## Event Details

Event Name: \*

Event Date(s): \*

Event Time: \*

Event Location: \*

Is the Event Indoors or Outdoors? \*

- Indoors  
 Outdoors

Total Square Footage of Venue (By Section if Needed): \*

Maximum Number of Attendees at One Time \*

What Activities or Products Will be Offered or Otherwise Provided at the Event? \*

Event Contact Name: \*

Event Contact Email: \*

## Recommendations for Community Level: LOW

These recommendations are subject to change as circumstances evolve and are based on best practices for safety during mass gatherings during [Community Level: LOW](#).

## Event Recommendations

### Case Notification \*

- If a positive case of COVID-19 is identified before, during, and/or after the event my organization will report it to Austin Public Health at (512) 972-5555, 24 hours a day, 7 days a week.

### Messaging Prior to the Event and On Site \*

- It is the event organizer's responsibility to promote prevention of virus transmission among attendees. Additionally, any promotional materials for a public event (flyers, social media posts, etc.) should include the City of Austin Coronavirus Hygiene Flyer.

### Face Covering/Masking \*

- I understand masks are optional for those who are not up to date on vaccinations or at risk in any situation.

### Social Distancing is Recommended \*

- I understand social distancing is encouraged.

### APPLICATION DENIALS:

Austin Center for Events shall deny a special event application if the applicant fails to provide sufficient safety, health, or portable sanitation equipment, services, or facilities that are reasonably necessary to ensure that the event will be conducted with due regard for safety.

Austin Center for Events shall deny a special event application if it determines that the resources required to ensure public safety within the special event venue or impact area will prevent the police, fire, or emergency medical services departments from providing reasonable protections to the remainder of the City.

### ACKNOWLEDGEMENT:

I have read, understand, these COVID-19 Health and Safety recommendations for my event and that a signed copy of this form is needed for approval of my special event permit.

### Signature \*

clear

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### Today's Date: \*

### Your Name: \*

### Email Address: \*

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