

**CHANGE REQUEST**  
**Bidding & Construction Contract**  
**Documents (Blue Team)**

**Contact Information**

Name of Requestor:

Date:

Department:

Telephone:

Email:

Specific Document to be Changed (include Section Number & Title)

**Change Request Description**

Description of Requested Change(s):

*Describe the issue or problem that prompted you to propose this change. Include draft revision.*

**Impact Analysis**

*What are the pros and cons of making this change?*

Advantages:

Disadvantages:

**Submit to:**

Garrett Cox, email: [Garrett.cox@austintexas.gov](mailto:Garrett.cox@austintexas.gov)

Gilberto Arroyo, email: [Gilberto.arroyo@austintexas.gov](mailto:Gilberto.arroyo@austintexas.gov)

**Blue Team Routing (for Blue Team use only)**

Assigned to:

Proposed Meeting Date: