



SMALL AND MINORITY BUSINESS RESOURCES

Supportive Services Intake Form

Please provide all of the information requested below so we can connect you with the appropriate resources.

First and last name _____

Company name _____

Mailing address _____

City, State _____

Zip code _____

Email _____

Phone _____

1. Is your firm certified with the City of Austin?

Yes _____ No _____

2. If yes, what type of certification(s) does your company have? (Select all that apply)

MBE

WBE

DBE

ACDBE

SBE

HUB

3. How many employees does your firm have?

0 – I am a sole proprietorship

1-5 employees

6-20 employees

50-100 employees

100-499 employees

500+ employees

20-50 employees

4. Have you submitted a bid to work with the City of Austin in the last 12 months?

Yes _____ No _____

5. Have you worked on a City of Austin contract in the last 12 months?

Yes _____ No _____



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6. If yes, in what role?

Prime Subcontractor

7. Have you received any solicitation notices from prime firms since you've been certified?

8. Have you received additional bid opportunity notices from:

SMBR
Newspaper or other publication
Trade association
Other

9. What types of assistance do you need for your company to succeed? (Select all that apply)

Access to capital _____

Insurance _____

Accounting & Invoicing _____

Legal services _____

Bidding & Estimating _____

Marketing & Promotions _____

Bonding _____

Navigating City of Austin systems _____

Capacity/professional training _____

Networking _____

Equipment _____

Technology _____

10. If you need assistance in another area that is not listed above, please list here:



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11. Would you be interested in participating in networking events to connect with peers, representatives from primes firms, and procurement staff from city departments?

Yes

No

12. What time of day would you prefer to access training and attend events? (Select all that apply)

Morning

Lunch time

Afternoon

Evening

13. Are you a member of a trade association, chamber of commerce, or other business support organization? Please list below.

Trade Association _____

Chamber of Commerce _____

Other business support organization _____