



Austin Transportation Department

Right of Way Management Division

P.O. Box 1088, Austin, Texas 78767

REQUIREMENTS FOR ROW BOND

Permits for the use of City of Austin Right Of Way may require Insurance, Bond, and/or License.

THIS IS A REFERENCE DOCUMENT ONLY. The required documentation will vary depending on the nature of work and associated permit. Permits are required per job and cannot be issued until all needed documentation has been provided. Failure to properly submit all required information will cause delays in approval of the permit.

INSURANCE, BOND, AND/OR LICENSE REQUIREMENTS BY PERMIT TYPE

RIGHT OF WAY PERMIT	INSURANCE	BOND - \$10K	LICENSE
Parking			
Temporary Storage Device/PODs			
Film	X		
Valet	X		
Vendor	X		
Dumpster	X	X	
Temporary Use of Right of Way	X	X	
Sidewalk Café	X	X	
Driveway/Sidewalk	X	X	X
Excavation	X	X	X

SPECIAL NOTES FOR BOND:

- RENEWALS OF INSURANCE, BOND, AND LICENSE ARE NOT AUTOMATICALLY PROVIDED TO OUR DIVISION.

BOND DOCUMENTATION

- **ORIGINAL** BONDS SHOULD BE PROVIDED DIRECTLY TO OUR STAFF. **DO NOT DROP OFF OR MAIL.**

Annual requirements for a \$10,000 Bond include:

A. The Bond must meet these requirements:

1. Issued in the amount of **\$10,000** on the City of Austin provided from.
2. Signed by the Principal and Attorney-In-Fact.
3. List current coverage dates.
4. Be the original issuance.
5. Indicate the company structure.
6. List an execution date.
7. Bonded named must correspond with the Insured named.

B. The Power-of-Attorney must meet these requirements:

1. Be the original issuance.

2. List an identical execution date as the bond.
3. Signed by the President or Vice President.
4. List the Attorney-In-Fact as authorized to sign.

C. The Continuation Bond/Certificate must meet these requirements:

1. Continuation bond/certificate number must be identical to previously collected original bond.
2. Provide a current Power-of-Attorney.
3. List an identical execution date as the continuation bond/certificate.
4. Signed by the Attorney-in-Fact and, if applicable, the Principal.

CITY CODE

For information about City Ordinances, Standard Details, Transportation Criteria Manual, etc. go to <https://www.municode.com/library/tx/austin>. For in depth insurance, bond, and license requirements, reference the following sections:

Driveway/Sidewalk Permits – 25-6-231 through 25-6-235
Excavation Permits – 14-11-102 through 14-11-103
Film Permits – 14-6-4
Sidewalk Café – 14-4-7

Temporary Use of Right of Way Permits (includes Dumpster Permits) – 14-11-102 through 14-11-103
Valet Permits – 13-5-4
Vendor Permits – 14-9-21 through 14-9-23

THIS IS A REFERENCE DOCUMENT ONLY. SPECIFIC BOND REQUIREMENTS VARY DEPENDING ON THE NATURE OF WORK AND ASSOCIATED PERMIT. REFER TO THE PERMIT APPLICATION AND/OR REQUIREMENTS PACKET FOR SPECIFICS.