

# RIGHT OF WAY MANAGEMENT STANDARD NOTES

1. For Right of Way violations including but not limited to working without a permit or an expired permit within the City of Austin ROW an investigation fee will be assessed for each offense until the violation is corrected. Following is the investigation fee schedule for violations of public safety:
  - a. No or Expired Permit = Equal to the cost of the permit
  - b. Violation of permit conditions, restriction limits, times and locations on ROW Permit = \$250
  - c. Improper Advance Warning Sign = \$250
  - d. Improper Use of Device = \$250
  - e. Failure to Correct Deficiency = \$500
  - f. Restricting Traffic During Peak Hours = Equal to the cost of the permit
  - g. Multiple Violations = Up to a 4 day Suspension of work
2. Contractors and their subcontractors must be licensed by the City of Austin for conducting work within the Right Of Way.
3. Contractor must obtain Right Of Way excavation permits from Right of Way Management Division, for each street prior to commencement of work. Please call (512) 974-1150 for additional information regarding permitting process and the most current right of way permitting fee schedule.
4. For work at signalized intersections Contractor must dial 311 or (512) 974-2000 to initiate a Citizens Service Request (CSR) for the Traffic Signals Group; to coordinate and gain approval a minimum of 1 week prior to change of project location or phase.
5. Contractor shall have an approved Right of Way permit on site at all times when working in the ROW.
6. Contractor must dial 311 or (512) 974-2000 to initiate a Citizens Service Request (CSR) for Right of Way Management a minimum of 1 week prior to start of work.
7. Contractor must provide training certification of competent person that will be responsible for the traffic control placement, to Right of Way Inspector, prior to start of work.
8. Storage of Equipment and/or Material within the ROW.
  - a. Storage of equipment in the ROW is permissible only within the current limits of long-term or intermediate-term closures and shall be limited to the equipment required for the current work activity. This equipment shall be protected behind barricades.
  - b. Storage of material in the ROW is permissible only within the current limits of long-term or intermediate-term closures and shall be limited to no more than the material required for three days of production. This material shall be protected behind water-filled barrier.
  - c. Equipment or material stored in the ROW shall not create a visual barrier to traffic.
9. No more than one work zone location may be set at one time.
10. Peak Hours for arterial and collector streets are 6am to 9am and 4pm to 6 pm, Monday through Friday. No disruption or reduction of active roadway or pedestrian route capacity shall occur during these times, unless allowed by traffic control plan.
11. Excavations shall be backfilled or plated when required to open impacted traffic lanes. For excavations exceeding a transverse width of 5 feet, the Contractor shall provide an engineered plating plan to the Owner's Representative for review by Right of Way Management Division.
12. Existing sidewalks and beaten paths shall be maintained as ADA compliant throughout the project duration with the exception of final flatwork and utility tie-ins. Any work overhead within 25 feet of existing pedestrian pathways will require pedestrian covered walkways. Sidewalk closures for major sidewalk improvements have a 14-day maximum period and shall be completed in phases as to not close more than one block at a time.
13. "Road Work Ahead" and "Construction Entrance Ahead" signs must be placed at all approaches to Stabilized Construction Entrance. See the City of Austin standard details for sign spacing.
14. Driveways shall not be closed for more than 3 consecutive calendar days
15. ADA compliance shall be maintained through Stabilized Construction Entrance.
16. Barrier shall be placed within guidelines set forth by the TMUTCD crash testing requirements (NCHRP Report 350) for that particular barrier used. Any modifications to that testing application shall be approved by the Engineer of Record.
17. For overnight protection of work zones within the ROW, refer to City of Austin Standard 804S-4 Series Details.
18. All temporary paving shall conform to City of Austin Standard Detail 1100S-4.
19. Initial and phase change traffic control changes shall be installed on the weekends.
20. The name and telephone number of the Contractor or Supplier shall be shown on the non-reflective surface of all channelizing devices in accordance with the City of Austin Standard 800 Series Details.